

## **SENORES PHARMACEUTICALS LIMITED**

### **POLICY ON WEB ARCHIVAL OF INFORMATION DISCLOSED TO STOCK EXCHANGES**

## 1. PREFACE

Regulations 30(8) and 46 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended, (hereinafter referred to as the “**Listing Regulations**” requires all listed Companies to host all the disclosures of events and other information, which have been disclosed to stock exchanges under the said regulations, on its website for a minimum period of five years. Further, the listing regulations provide that after a period of five years the said disclosures be maintained as per the web archival policy of the concerned company.

## 2. POLICY OBJECTIVE

To define principles and guidelines for ensuring protection, maintenance and Senores Pharmaceuticals Limited (“**the Company**”) disclosures, documents and records that are placed on the website.

## 3. DISCLOSED EVENT/INFORMATION

The events or information which have been disclosed by the company to National Stock Exchange of India Limited and BSE Limited (hereinafter collectively referred to as “stock exchanges”) in accordance with the listing Regulations shall be available on the Company’s website for a period of five years from the date of its hosting on its website. Upon expiry of period of five years from the date of such disclosures being hosted on the website of the Company, the disclosed event or information will be archived as per this policy.

## 4. ARCHIVAL AND PRESERVATION OF DISCLOSED EVENTS/INFORMATION

The disclosed events/information on the website of the Company will be reviewed on an ongoing basis. All disclosed events/information on the website of the company would be moved to an archival folder after a period of five years from the date on which such events/information are put up on the website. The archived folder would be available for a period of five years.

Archival material of the Company shall not be destroyed or purged without the approval of the head of the department to which such archival material belongs.

Provided that nothing contained herein shall be deemed to lead to an exception except in case of an accidental deletion, or deletion due to any system flaw, virus, or any other deletion, inaccessibility or loss due to any reason other than deliberate and determinate deletion.

After the expiry of five years from the date of transfer of the respective documents to Archival folder, all such disclosures/announcements will be removed from the website of the company.

The Company may use the services of an external vendor with appropriate experience and infrastructure in this regard.

## **5. ARCHIVAL REQUIREMENT**

The disclosures made to stock exchange under regulation 30 would be uploaded on the website of the Company.

The disclosure of material events shall be hosted on the Company's website for a minimum period of 5 (five) years from the date of posting.

Thereafter, the information would be archived under the heading "Past Events/Information" and would be retained on the website for a period of 1 (One) year.

## **6. PROCEDURE**

The Company Secretary of the Company shall arrange for uploading on the website of the Company all the disclosures made by the Company in pursuance to the Regulation 30 of the Listing regulations as soon as possible.

## **7. AMENDMENT AND ENFORCEMENT**

Any amendment in this policy may be carried out with the approval of the Board of directors of the Company.

This policy shall be made enforceable immediately on listing of equity shares of the company on any stock exchange.

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